Furniture Procurement and Room-by-Room FF&E Planning

Material and upholstery choices, fit, contract evidence, room quantities, quotations and physical receipts for residential and hospitality buyers.



Official George Group Foshan furniture display. The room setting is a showroom, not a completed customer project.

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The governing decision

Purchase a defined furniture configuration for a defined use and room. A style name, fabric abrasion number or total room count cannot establish the complete specification.

Define the furniture before multiplying the rooms

Decision	Purchase consequence
Use and destination	A private dining chair, hotel desk chair and lobby sofa can need different evidence and care arrangements.
Construction and finish	Specify visible surfaces, substrate/core, edges, frame, hardware and upholstery separately.
Fit and assembly	Resolve the installed footprint, moving parts, table/chair interface and actual delivery route.
Test and claim scope	Match each report or certificate to the current item, construction, use, standard and market.
Room and item revisions	Multiply the confirmed room basis by the current rate of fit; keep explicit spares visible.
Commercial and receipt scope	Compare the same included items and reconcile physical arrivals with acceptable condition.

This guide is for project owners, designers, hotel operators, contractors and procurement teams buying loose furniture and associated room packages. It combines public primary sources with original purchasing analysis and clearly stated teaching examples. It is not a customer project report, test certificate, ergonomic prescription or egress approval.

NOVARMIA is a new brand within GEORGE Group. Public group information retains its named brand and source. Contracting, supply and payment entities remain those identified in the actual project documents. U.S. regulatory examples are identified as such and do not become worldwide rules.

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Three linked records

An Item Type ID identifies one defined configuration. A room type identifies a repeated room basis. An order line identifies a committed purchase. These records can change at different times. The room plan can require 59 chairs while an existing PO still commits 57; a spreadsheet should expose that difference instead of silently buying two more.

Five real George Furniture sourcing routes

Public record	Specific routes in the reviewed page	Decision still required
Living room [G01]	Sofas, loveseats, sectionals, coffee/side tables and media units; modular layouts and upholstery/foam selection.	A defined module list, current drawing, frame/filling/cover codes and actual applicable evidence.
Kitchen and dining [G02]	Dining tables, chairs and benches, coordinated sizing and surface/leg choices.	Actual underside and leg geometry, seating layout, finish sample and use requirements.
Bedroom [G03]	Storage and upholstered beds, nightstands, dressers, wardrobes and bedroom desks.	Mattress/frame interfaces, drawer access, hardware, power and any applicable storage safety scope.
Outdoor and patio [G04]	Outdoor seating, dining, loungers; wood, aluminum and resin-wicker material routes.	Exact material grades, exposure limits, cushion construction, drainage and care.
Hotel and business [G05]	Guest-room bedframes/nightstands/minibars, lobby seating and restaurant/event furniture.	Room-by-room specification, duty evidence, current sample-room decisions and commercial scope.

These are actual public category records, not a verified SKU inventory, stock report or approved product schedule. Their broad descriptions do not prove a particular item is fire compliant, stain-proof, weather-proof or tested for a stated load. A project request becomes specific only when it identifies the actual configuration and evidence.

Group coordination has a concrete scope

George Group Foshan describes furniture coordination through dimensions, upholstery/finish codes, performance requirements, quantities, assembly and protective packing. Its factory page describes category-specific production sources rather than one universal factory. [G07]

Compare solid wood, veneer and a decorative panel

Alternative	When it fits the brief	What must be resolved
Solid-wood visible member or top	The buyer values the named species, grain and solid construction in that component.	Species, member construction, joints, finish, moisture/use conditions and permitted variation. Do not infer the entire item is solid wood.
Real-wood veneer over a specified core	The design needs real wood appearance with a controlled face layout and defined core/edge build-up.	Veneer species/cut/matching, core, edge material, face orientation, finish and repair limits. Veneer thickness cannot be guessed from appearance.
Laminate, melamine or another named decorative surface over a specified core	A particular surface code and repeatable finish suits the cleaning and appearance brief.	Exact surface/core, exposed edges, joints, cleaners, hardware fixing and replacement route; a wood pattern is not proof of wood veneer.

A useful manufacturer example is IKEA DANDERYD 104.638.58: its tabletop material list includes particleboard, oak veneer and solid oak, while the underframe/legs are coated steel. The oak appearance and presence of solid oak do not make the whole table solid oak. This is an external example of component-level identification, not a NOVARMIA supply claim. [T07]

Wood exchanges moisture with its environment and changes dimensions; movement also differs with grain direction. That supports a specific environment and construction discussion, not one universal moisture target or a claim that a hardwood name prevents warping. [T10]

Resolved choice

For a repeated hotel desk, compare the complete top/core/edge assembly and replacement plan. For a feature solid-wood dining top, accept its material variation only with a defined finish and construction. Neither selection wins merely because the quotation says wood.

Make the finish sample a reproducible reference

Sample or record	What the decision should capture
Wood or veneer	Species/face code, grain direction and matching, stain and sheen, edge, accepted variation and the physical sample identifier.
Paint, coated metal or laminate	Color/surface code, texture, gloss, edge/detail and approved comparison conditions.
Upholstery	Exact supplier/article/color, composition, backing/finish, orientation, pattern placement, seams and current evidence references.
First article or sample room	Actual item dimensions, interfaces, feel and finish beside the other selected room components.
Replacement or later phase	Whether the same article/finish remains available and what matching or substitution review is needed.

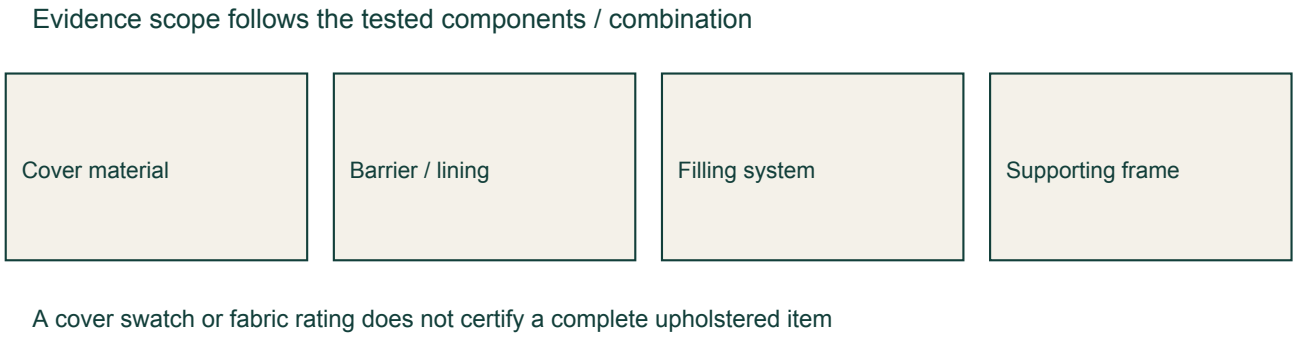
A small swatch can settle texture and color direction but cannot show an entire veneer sequence, a patterned sofa seam or the appearance of a large curved upholstery panel. Approve those high-visibility decisions on the relevant layout or first article. Record the accepted variation instead of promising that every natural face or dye lot will look identical.

Keep appearance and legal evidence distinct

For U.S. products containing regulated composite wood, EPA identifies hardwood plywood, MDF and particleboard requirements, including labeling and traceability. A decorative finish or an attractive sample does not establish that evidence. Formaldehyde compliance is also not a zero-emission or all-VOC certificate for every component of a finished room. [T06]

Specify what a finish must withstand in the actual cleaning regime. A material name, sample photograph or generic food-safe phrase does not provide a test method, contact condition or cleaning compatibility result.

Specify the cover, filling and support as a system



Schematic evidence levels: cover, any barrier, filling and frame/support are distinct parts of an upholstered construction. No layer in this drawing is a tested or approved product.

Layer	Choice and purchasing consequence
Woven/knit fabric	Select article, color, pattern orientation and cleaning requirements; retain relevant abrasion, colorfastness and other specified reports.
Leather or coated upholstery	Identify the actual material and finish, visible variation, panel matching and approved care; do not assume one leather label describes every seating surface.
Foam and other filling	Identify the grade and layer arrangement, density, firmness/support characteristics where specified, and applicable evidence.
Suspension, frame and connectors	Resolve the actual construction, joints, moving mechanisms, assembly and serviceable parts, with product-level evidence for the required use.

The Polyurethane Foam Association separates density from firmness: a dense foam can be soft, and a lower-density foam can be firm. It also discusses support and flex-fatigue as separate characteristics. A showroom squeeze or high-density phrase cannot settle the complete seat construction or long-term behavior. [T09]

Choose comfort and cleanability without a false durability ranking

Use condition	A defensible selection route	Tradeoff
Private lounge with an approved soft feel	Evaluate the complete seat sample, depth, cushion layers and cover beside the intended users.	A soft initial feel does not establish fatigue resistance or easy transfer from the seat.
Hotel lobby with regular cleaning	Match a named cover and construction to the operator’s actual cleaning products, use intensity and evidence brief.	A high abrasion number cannot substitute for cleaning compatibility or frame/mechanism evidence.
Dining chair exposed to spills	Resolve seams, accessible cleaning surfaces, material/finish and replaceable parts in the actual sample.	A wipeable appearance does not itself establish disinfectant compatibility or a stain-proof surface.
Feature leather seating	Approve exact finish, natural variation and panel arrangement on the current sample.	Do not accept a uniform plastic-like sample expectation and a natural-hide variation claim simultaneously without resolving the visual brief.

These are buyer decision routes, not a universal ranking of fabric, leather and coated materials. The resolved choice includes the actual cleaning instructions, complete construction and evidence for its intended use. A removable cushion does not automatically mean its cover is machine washable.

Use a sample to resolve a conflict

If the designer wants a soft loose cushion but the operator needs simple daily cleaning, test the actual seam/cushion arrangement against the operator’s procedure before repetition. Options include a different cover, a different cushion construction or a different maintenance commitment. A vague performance-fabric label does not resolve that disagreement.

Read abrasion numbers as one test result

ACT explains that Wyzenbeek and Martindale are flat-abrasion tests and do not capture every wear mechanism on upholstered furniture. Higher cycle counts do not translate directly into longer service life; doubling cycles does not prove double life. Cleaning, application and maintenance also affect field performance. [T05]

Report question	Practical consequence
Which article and method?	Retain the actual fabric code, test method, date and result. Do not compare double rubs and cycles as interchangeable units.
What else is specified?	Review the relevant cleaning, colorfastness, seam and physical-property requirements rather than one headline number.
Does it apply to this item?	Check the cover, backing/finish, color where relevant, seam design and intended application.
What does the supplier promise?	Keep laboratory result, application advice and contractual warranty separate. No cycle-to-years formula is supplied here.

Resolved comparison

If two offers use different test methods, do not declare the larger number the better fabric. First obtain a comparable evidence basis or retain the difference as an unresolved selection condition. This publication supplies no conversion between the two methods.

U.S. upholstered-furniture fire evidence has a defined scope

CPSC's 16 CFR part 1640 guidance concerns smolder resistance for in-scope upholstered furniture. Its TB 117-2013 basis addresses cover, barrier, resilient filling and decking through defined construction paths. Leather and vinyl cover materials are not automatically exempt. A passing cover result alone is not proof of the complete construction. [T02]

Record needed for the U.S. example	What it does not establish
Current construction and supporting component/construction evidence	Whole-item structural durability, all open-flame scenarios or approval in another jurisdiction.
Required permanent compliance statement for in-scope furniture	A CPSC approval of the model or a substitute for other applicable requirements.
Correct scope review for the product	A mattress is not automatically governed by the seating rule; its own requirements need separate review.

CPSC states that a General Certificate of Conformity is not required solely for part 1640, although another applicable rule may require certification. Do not issue a blanket request for a 1640 GCC as though the FAQ requires it. [T02]

Resolve the actual market

Record the destination, occupancy, applicable requirement and requested evidence before selecting a barrier or cover. This U.S. smolder example is not a global hospitality fire specification. No NOVARMIA or GEORGE product certification is asserted.

Contract duty needs a current product evidence chain

BIFMA PC-2023 describes product conformance through applicable testing, representative production and a reasoned worst-case product plan. Material, size, fastener or process changes require an assessment of affected testing. The BIFMA Compliant program is a product-verification route, not a generic certificate that every product from a factory suits every commercial use. [T01]

Evidence check	Decision
Product and configuration	Match model/line, size, arms/base, mechanisms, materials and assembly to the ordered item.
Standard and edition	Record the applicable product standard and edition in the report and contract. A logo alone gives neither.
Laboratory and scope	Identify the issuing laboratory and relevant accredited scope where required.
Changes and exclusions	Resolve an alternate cover, base, size or connector before assuming the old report remains applicable.
Intended use	A domestic selection, operator expectation and contract requirement must agree before a repeated room or public seating order.

The public conformance document was read for its evidence framework; the full paid mechanical test standards were not used here to publish load limits or pass/fail criteria. The actual applicable standard and test plan remain a product-specific decision.

A practical hold

If the offered lobby chair has a different base from the reported chair, hold the evidence decision until the responsible supplier/laboratory establishes the relationship. A stronger-sounding description cannot close the gap.

Safety and sustainability claims do different jobs

For the U.S. clothing-storage rule, CPSC defines a specific freestanding bedroom-clothing-storage scope using several criteria and exclusions. In-scope products need required stability performance and a supplied anti-tip device. Anchor hardware alone is not the complete compliance evidence; the rule is not a blanket rule for every dining cabinet, office unit or built-in. [T03]

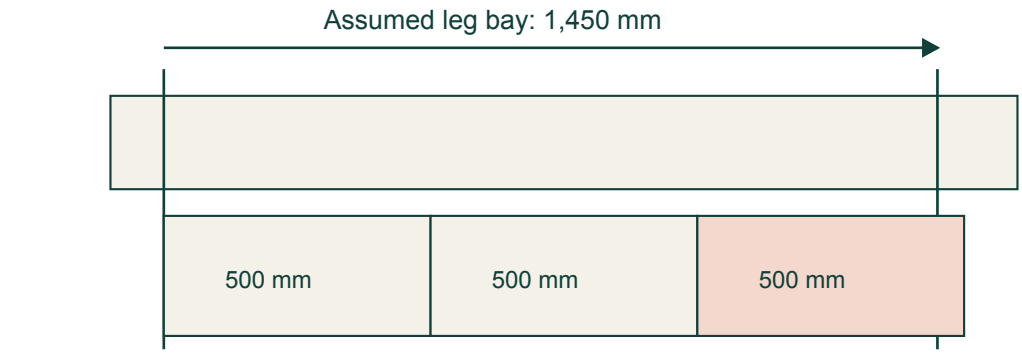
Claim or record	Appropriate interpretation
Storage safety evidence	Match the actual item, intended function and scope; resolve the required test, supplied hardware and installation information.
BIFMA mechanical conformance	Product performance evidence within the named standard and configuration; not a material-origin or sustainability label.
e3 conformance / LEVEL	A sustainability assessment/certification route, distinct from structural or fire performance.
A material or supplier certificate	Check organization, product, valid dates and claim scope; do not transfer a document automatically to an entire furniture package.

BIFMA’s current e3/LEVEL FAQ describes a multi-attribute environmental, health and social framework. It distinguishes e3 conformance claims from LEVEL certification, which requires approved third-party verification, and directs buyers to the registry to verify product scope. This book asserts no LEVEL status for NOVARMIA or GEORGE items. [T04]

Separate the decisions

A sustainability scorecard cannot establish sofa smolder behavior; an upholstery report cannot establish dresser stability; an anti-tip bracket cannot establish certified wood sourcing.

Dining fit is a chain of dimensions



Three chair widths need 1,500 mm: 50 mm too wide before spacing

Teaching schematic: table, chair positions and surrounding movement zones are coordinated separately. It specifies no universal seat spacing, accessibility clearance or occupancy approval.

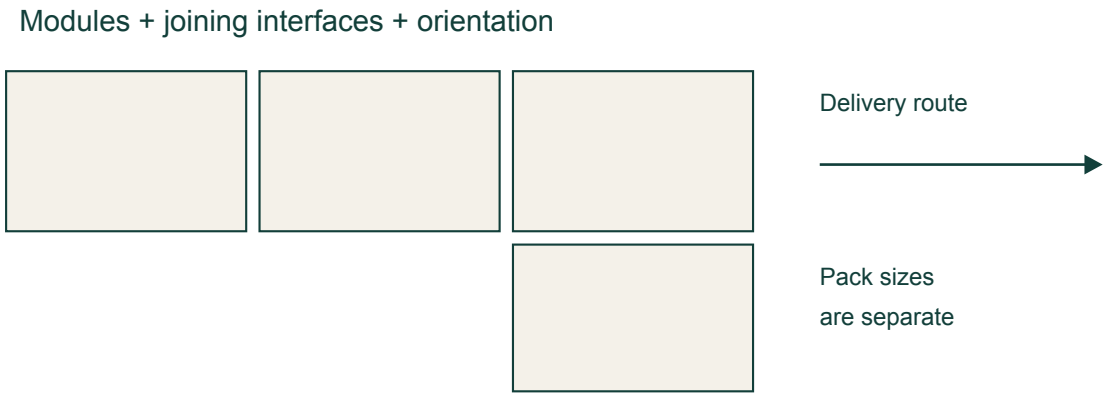
Teaching inputs in millimeters: room 3,600 × 3,000; centered table 1,800 × 900. The residual space is (3,600 − 1,800) ÷ 2 = 900 at each end and (3,000 − 900) ÷ 2 = 1,050 along each side. If a selected chair projects 550 beyond the table edge in an occupied test position, only 500 remains behind it along that side.

Interface	Resolved result or next decision
Arm height 690; underside/apron clearance 675	690 − 675 = 15 mm interference: the assumed arm cannot tuck under this obstruction. Tabletop height alone misses the conflict.
Clear distance between legs 1,450; three chairs each 500 wide	3 × 500 = 1,500 mm: already 50 mm too wide before any spacing. Three chairs on that side do not fit this assumed arrangement.
Two chairs each 500 wide in the same leg bay	1,450 − 1,000 = 450 mm remains in total. How that space is distributed and used needs the actual seating sample/layout.

Conclusion for this example

Reject the three-chair leg-bay arrangement and resolve the arm/apron conflict. The remaining room dimensions do not by themselves prove comfortable circulation or code compliance. All numbers are teaching assumptions, not George product dimensions.

A modular sofa needs a module list and a room plan



Generic module arrangement and a separate delivery path. Geometry is illustrative; the precise modules, handed chaise, connectors and package envelopes belong in the current item drawing.

Teaching inputs: three modules contribute 900 + 900 + 1,000 = 2,800 mm to an assembled straight run, with no additional connector offset assumed. In a 3,200 mm clear bay, the residual is 400 mm, or 200 mm each side if centered. Those figures cannot establish that a chaise, reclining mechanism or nearby door can operate.

Drawing decision	Why it matters
Left/right orientation with a stated viewing convention	A chaise mirrored on the wrong side can obstruct the intended route despite an unchanged overall width.
Actual assembled outline and connector offsets	Summing nominal seat widths does not replace the supplier’s assembled dimensions.
Operating envelopes	Recliner travel, drawers, access to sockets and connector assembly can need space outside the resting footprint.
Module identity and joining details	The receiving team needs to distinguish modules, orient them and retain the correct connectors and assembly information.

The reviewed George Furniture living-room record expressly includes sectionals and modular configuration/cover/foam choices. It does not provide the module dimensions or route approval for this teaching layout. [G01]

Resolved choice

Where a one-piece sofa cannot be delivered, a modular option is a candidate only after its actual packaged modules and required on-site assembly are reviewed. Modularity is not automatic proof of access.

Room fit and delivery fit are separate approvals

Measure or record	What it must include
Packaged envelope	Each carton/crate/module’s actual dimensions, weight where relevant, allowed orientation and removable packaging conditions.
Building entry and path	Clear openings with doors/frames/hardware, turns, stair landings, ceiling restrictions and temporary obstacles.
Lift and handling	Door opening, cabin, load/handling requirements and who is responsible for arranging the actual move.
Assembly location	Safe working space, instructions, parts and the stage at which legs, backs or connectors are installed.
Final position	Operating envelope, adjacent items, services and the separately reviewed circulation/accessibility requirements.

In an explicitly fixed, axis-aligned teaching orientation, a rigid 1,000 mm-wide package cannot pass straight through a 900 mm clear opening: the interference is 100 mm. This is a rejection of that proposed move, not a proof that every rotated or disassembled route fails. Conversely, one smaller dimension passing the doorway does not prove a turn or lift will work.

Manufacturer packaging can differ substantially from assembled furniture. For example, the reviewed DANDERYD table is supplied in two packages. The correct delivery record is the actual package list, not a cuboid made from the assembled table dimensions. [T07]

Workbook boundary

The companion file records a Delivery Route Reference. It calculates no turning path, handling plan, lift capacity, egress width or accessibility approval. The referenced review carries those decisions.

Coordinate the whole guest room before repeating it

Furniture group	Interface that can change the order
Bedframe, mattress and headboard	Actual mattress envelope/support, frame opening, finished height, bedding, wall fixing and access to required sockets or switches.
Nightstands and bedside fittings	Top height, door/drawer travel, plugs/charging, cable route and handed position. Electrical fittings need their own destination evidence.
Desk, chair and mirror	Underside/arm clearance, leg location, seating use, mirror fixing, power and housekeeping access.
Wardrobe, dresser and minibar	Door/drawer travel, intended storage safety scope and appliance manufacturer ventilation/service requirements.
Luggage bench and other loose items	Location, actual use/load evidence where specified, floor protection and route to the bed or exit.

The George Furniture bedroom and hotel/business records identify the relevant bed, storage, nightstand, desk and minibar routes. Their public descriptions are a starting point for coordination; they do not prove a particular mattress fits, an electrical component is approved or a complete sample room has passed inspection. [G03] [G05]

Resolve a sample-room conflict once, then change the schedule

If a bedside drawer hits a curtain return, the fix may be a narrower item, revised drawer/door geometry, a changed position or a handed pair. Record the selected solution in the Item Type ID and drawing revision. Repeating the old rate of fit after changing the design repeats the conflict rather than resolving it.

Outdoor selection starts with the actual exposure

Condition	Selection consequence
Covered balcony versus exposed terrace	Define direct rain/sun and storage conditions; an indoor-only product cannot be promoted to exposed duty by adding a cushion cover.
Poolside, coastal or cleaning chemicals	Request material/coating/hardware and care limits for the actual exposure; do not infer whole-item corrosion resistance from the frame material alone.
Cushion fabric versus cushion assembly	Identify the exact fabric, seams, liner, filling and drying/storage arrangement. A fabric claim does not settle water entry into the complete cushion.
Rooftop or movable furniture	Stability, movement and any site restraint/operating requirements need the responsible project review; no wind rating is invented here.

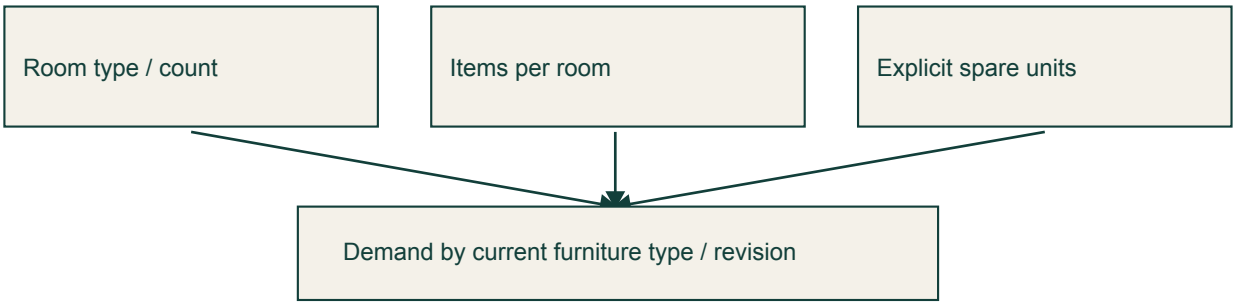
George Furniture’s outdoor page lists wood, aluminum and resin-wicker options. These material routes are candidates for review, not proof of one universal all-weather specification. [G04]

Sunbrella’s own help page says its fabrics range from water-resistant to waterproof. The brand name therefore cannot settle the selected article’s exact water behavior, still less the complete cushion. [T08]

Resolved choice

For an exposed setting, require the supplier’s actual item and cushion documentation plus an achievable care/storage arrangement. If those conditions cannot be met, choose a documented alternative or change the exposure. Do not promise maintenance-free service from a marketing label.

Count by room type, item type and current revision



Demand calculation: current confirmed rooms × pieces per room + explicit total spare pieces for that row. Purchase commitments remain a separate record.

Teaching demand row	Rooms × pieces/room	Row spares	Planned pieces
A / CH-01 revC	24 × 2 = 48	3	51
B / CH-01 revC	6 × 1 = 6	0	6
CH-01 revC total	48 + 6 installed	3 total	57

The three spares belong to the A/CH-01 demand row as an explicit total. They are not three spares per room and are not entered again against room B. If the agreed policy is a type-level spare pool, assign that pool once within the documented count basis; do not duplicate it across repeated demand rows.

Change one input

When room A changes from 24 to 25 confirmed rooms, update the approved basis and affected revision references; its row becomes 25 × 2 + 3 = 53; the item total becomes 53 + 6 = 59. The plan has increased by two pieces. An existing PO for 57 stays at 57 until an authorized commercial change is made.

Keep configurations distinct

Two chairs with different upholstery, handed construction or materially different specifications need distinct item types or a deliberately controlled configuration scheme. A shared style name cannot justify combining their quantities.

Prevent count duplication and missing rooms

Count risk	Practical control
Room list and architectural plan differ	Identify which room-count source and revision governs the purchasing basis; keep excluded or not-yet-confirmed rooms explicit.
Same room/item pair entered twice	Use one current rate-of-fit row for that pair and resolve duplicate records. Different configurations need distinct item identities.
Public areas mixed into guest-room demand	Use a separately identified area/count basis with an explicit rate, rather than disguising a lobby allowance as rooms.
Spares hidden in every supplier quantity	State the installed demand, explicit spare pieces and actual PO separately.
Item changes but old rates survive	Renew the affected room/item references and evidence decisions when current revisions change.

FF&E counts are only as complete as the room/area list and rate-of-fit schedule. The companion file can calculate current linked rows; it cannot discover a missing suite, check a floor plan or decide that a mattress, dining chair and desk chair are interchangeable.

Plan phased delivery without changing the specification

Assign physical order/delivery references to the actual phase and destination. Keep the common item specification identifiable so a later batch can be compared with the agreed sample. A requested delivery date, confirmed production date and actual arrival are different records; this guide supplies no default lead time or MOQ.

Normalize quotations around the same furniture package

Commercial line	Basis that must match
Furniture	Item type/revision, actual materials, upholstery/finish, dimensions, quantity and any spare allocation.
Samples and development	What first article, sample room, design/drawing work and revisions are included or separately charged.
Evidence and inspection	Actual report/certification scope, requested checks, inspector responsibility and any excluded services.
Packing and logistics	Cartons/crates, labels, export/route protection, trade terms, named place and transport boundary.
Site work and aftercare	Unpacking, assembly, installation, waste removal, replacement parts, care information and contractual remedies.

Teaching comparison in fictional currency units (CU): offer A covers 57 chairs at 100 CU each = 5,700, but excludes an agreed 300 packing scope and 400 assembly scope. Its aligned amount is 6,400 CU. Offer B is 6,300 CU including those same scopes. On that stated basis B is 100 CU lower. These are invented teaching amounts, not prices or savings from a real project.

The conclusion holds only if the item configuration, quantity, tax/currency basis, delivery boundary and included work are actually equal. If offer B’s chair or assembly differs, the arithmetic does not close the comparison. List that difference and obtain a revised scope rather than manufacture a money adjustment.

Tool boundary

The supplied workbook records the Quote Scope Reference; it contains no quotation-price calculator or automatic currency, tax, freight or scope normalization. Keep the reviewed commercial comparison in the referenced document.

Release the current item, sample and room basis together



Official George Group Foshan factory-page image, captioned furniture production. Visible equipment is not evidence of the legal operator, current capacity or the production of a specific ordered item.

Release record	A specific unresolved issue that can stop repetition
Current item drawing and bill of materials	A table edge, sofa connector, drawer pull or upholstery substitution remains undefined.
Finish/sample decision	The approved sample code or accepted variation does not match the proposed batch.
Evidence decision	The offered construction differs from the report or destination requirement.
Room basis and count	The supplier’s quantity follows an obsolete room list or duplicates spares.
Packing/assembly/route documents	The package or assembly plan cannot be reconciled with the delivery review.

A drawing change should identify the affected item and revision, rooms/areas, materials, evidence, quantity, price and timing. Keep the previous decision retrievable and record what replaces it. A message approving a color does not automatically approve a new frame, enlarged footprint or changed delivery scope.

The group’s factory coordination page identifies furniture dimensions, finishes, quantity, assembly and packing as connected inputs. The photograph illustrates a published production setting; it is not a current production milestone or inspection record for the reader’s order. [G07]

Inspect the selected features and preserve physical events

Check at the agreed stage	Useful record
Identity and count	Item type/revision, finish/cover code, module/handing, PO and package labels.
Dimensions and interfaces	Measured agreed features and the actual record: underside, overall footprint, drawer/door function or connectors as relevant.
Appearance and operation	Comparison with the agreed sample, visible damage, seams/edges, stability observations and mechanism operation within the agreed check scope.
Contents and assembly	Hardware, instructions, feet/glides, connectors, care information and specified labels.
Exceptions	Affected pieces, photos, agreed disposition, responsible person and linked correction/replacement record.

A physical arrival and acceptable condition are different facts. Teaching PO: 57 chairs. Event 1 receives 30, of which 29 are accepted. Event 2 receives 28, all accepted. Gross received = 58; accepted = 57. That does not mean 58 acceptable chairs or erase the earlier damaged piece. The extra arrival and disposition need to remain traceable.

Record any correction, return, replacement or contractual adjustment in the actual supporting documents. The receipt worksheet is not a complete returns-accounting system. Installation acceptance, fire/structural evidence and route approval remain separate from an arrival count.

Evidence of the actual check

A sample-room photograph or generic factory image cannot prove every production piece was inspected. State the agreed inspection coverage and preserve the actual measurements, observations and decisions.

Item Schedule: define the item and its document chain

The companion XLSX contains three worksheets and five work areas, with 50 records per work area. It links item definitions, room counts, rates of fit and physical receipts. All project values and document references are supplied by the user; no load, fire, durability or market approval is prefilled.

Worksheet / header row	Actual function
Item Schedule / 7	Item Type ID, description, current specification revision, material, finish/sample, dimension/drawing, delivery route, test evidence and quote-scope references; human decision/record, reviewer/date; planned-pieces summary.
Room Quantities / 7	Room Type ID, description, confirmed room count, count-source reference, basis revision and reviewer/date.
Room Quantities / 67	Demand ID, current room/item identities and revisions, pieces per room, explicit total spare pieces, calculated demand, rate-of-fit scope reference and reviewer/date.

Recorded and Hold describe the user’s recorded review. A valid row does not certify the furniture, approve the layout or validate an external reference. The real document must be retained and must match the current item.

No automated route or room judgment

Dimension/Drawing Reference and Delivery Route Reference point to separate human reviews. The workbook does not calculate furniture footprint fit, turning paths, egress, accessibility, ergonomics or lifting capacity.

Room Quantities: a current demand total, not an automatic PO

Step	Use
1. Define CH-01 revC	Enter its actual specification and review references in Item Schedule.
2. Define room A and room B	Enter 24 and 6 rooms with their confirmed sources and current basis revisions.
3. Enter the two unique room/item rates	A: two pieces/room plus three total spares. B: one piece/room plus explicit zero spares.
4. Review the result	51 + 6 = 57 planned pieces for the current CH-01 revision.
5. Change room A to 25 and review	53 + 6 = 59 planned pieces. An existing PO does not change itself.

Use one current Room Type ID + Item Type ID pair per demand row and a unique Demand ID. Explicit zero is a valid confirmed input where appropriate; a blank count is missing information. A stale revision, duplicate pair or incomplete linked record must be resolved before treating the summary as a purchase basis.

Spares are a total for the demand row. Assign a shared item-type spare pool once, with a clear rate-of-fit basis. The calculation does not infer a waste percentage, merge alternate configurations or prevent a user from choosing an incorrect spare policy.

Capacity and responsibility

The template has 50 rows per work area. Extending it requires review of formulas, validation and linked ranges. The quantity summary reports the entered current demand; it does not confirm that every required room or item was entered.

Receipt: reconcile order lines with actual arrival events

Work area / header row	Actual function
Receipt / 7	Order Line ID, Item Type ID/current specification revision, item/scope and PO references, ordered pieces and final-delivery declaration; linked gross received, accepted and outstanding totals.
Receipt / 67	Unique event ID, order line/revision, event date, received and accepted piece counts, damage/exclusion reference or None, inspection reference and reviewer/date.

Enter the committed PO quantity independently of the plan. For the teaching order of 57, enter events 30 received/29 accepted and 28 received/28 accepted. The physical totals are 58 received and 57 accepted. Outstanding acceptable quantity is zero; the surplus arrival and earlier damage still require their actual disposition records.

Append each real arrival once, using a unique event ID and the current order/item revision. Do not overwrite an old event or count a replacement as though it were the original delivery again. Accepted pieces cannot exceed received pieces for the event. A final-delivery declaration does not convert damage into acceptance.

What the file does not close

It is a physical-count reconciliation record, not a purchase-order system, complete returns ledger, installation sign-off, certificate checker or engineering approval. Native Microsoft Excel has not been used for this release; functional checks use the documented available spreadsheet engine.

Working glossary

Term	Meaning in this book
FF&E	Furniture, fixtures and equipment; this volume concentrates on furniture and its room-package interfaces.
Item type / specification revision	One defined configuration / current basis for its materials, dimensions, finishes and evidence.
Room type / basis revision	Repeated room category / current confirmed room and layout basis.
Rate of fit	Pieces of a defined item per room or stated area/count basis.
Installed demand / spares / PO	Quantity needed for the stated use / explicit additional pieces / actual commercial commitment.
Cover / filling / frame	Upholstery surface / cushioning construction / supporting furniture structure; evidence applies at its stated level.
Density / firmness	Foam mass per volume / specified surface response; they are not interchangeable.
Assembled / packaged envelope	Final configuration dimensions / actual transport package dimensions.
Received / accepted	Physical arrivals / pieces acceptable under the recorded review.

Sources and scope notes

[G01] George Furniture - Crafting Your Sanctuary: The Ultimate Guide to Living Room Furniture by George Furniture

https://georgefurniture.com/living-room-furniture/

Actual public living-room category and customization routes. Not a product-specific dimension,test,stock or delivery record. Broad durability and certification marketing not adopted.

[G02] George Furniture - Kitchen & Dining Room Furniture for Every Home – Style, Fit & Function by George Furniture

https://georgefurniture.com/kitchen-and-dining-room-furniture/

Public dining furniture and configuration routes. No universal seating capacity,food-safe certification,heat or stain test inferred.

[G03] George Furniture - Crafting Your Dream Retreat: Premium Bedroom Furniture by George Furniture

https://georgefurniture.com/bedroom-furniture/

Public bedroom furniture types and interfaces. No exact mattress fit,tip-over evidence,electrical approval or sample-room acceptance verified.

[G04] George Furniture - Style Your House with Outdoor and Patio Furniture by George

https://georgefurniture.com/outdoor-patio-furniture/

Outdoor product/material routes. No all-weather,wind,corrosion,UV or waterproof certification adopted.

[G05] George Furniture - Hotel & Business Furniture for Every Space

https://georgefurniture.com/hotel-business-furniture/

Named guest-room/public-area furniture routes. No international fire-code blanket compliance,load rating,stain-proof or commercial test assertion adopted.

[G06] George Group Foshan - George Group Foshan Official Showroom

https://georgegroupfoshan.com/george-group-foshan/

Official showroom image context. Display photograph is not a customer completion,exact SKU or performance record.

[G07] George Group Foshan - From Project Drawings to Multi-Factory Production in China

https://georgegroupfoshan.com/george-factory/

Dimensions,finish,performance,quantity,assembly and packing coordination;official image provenance. No precise legal operator,current capacity or actual production of the reader’s item established.

[T01] BIFMA - BIFMA Product Conformance Requirements, PC-2023

https://cdn.ymaws.com/www.bifma.org/resource/resmgr/compliance/BIFMA-PC-2023.pdf

Product conformance,representative/worst-case testing and changes. Public framework read;full paid mechanical test standards not read or used to supply numerical criteria. Current contract edition/product scope must be established.

[T02] U.S. Consumer Product Safety Commission - Upholstered Furniture FAQ

https://www.cpsc.gov/FAQ/Upholstered-Furniture

16CFR1640 U.S. smolder scope and construction/evidence distinctions. Not global fire approval or whole-item durability. GCC not required solely for1640;other rules may apply.

[T03] U.S. Consumer Product Safety Commission - Clothing Storage Units

https://www.cpsc.gov/Business--Manufacturing/Business-Education/Business-Guidance/Clothing-Storage-Units

Defined U.S. clothing-storage-unit scope and requirements. Not every cabinet or built-in;no model-specific certification or exact product scope determination made.

[T04] BIFMA - ANSI/BIFMA e3-2024 Furniture Sustainability Standard: General FAQs

https://cdn.ymaws.com/www.bifma.org/resource/resmgr/level-certified/2025_e3_level_faq_webv1.pdf

Multi-attribute framework;conformance versus third-party LEVEL;registry scope. No NOVARMIA/GEORGE certificate,green-building credit or current model registry entry asserted.

[T05] Association for Contract Textiles - Abrasion Disclaimer

https://contracttextiles.org/learn/abrasion-disclaimer/

Limits of abrasion as a predictor of upholstery service life. No numerical voluntary threshold adopted and no conversion between test methods supplied.

[T06] U.S. Environmental Protection Agency - Frequent Questions for Consumers about the Formaldehyde Standards for Composite Wood Products Act

https://www.epa.gov/formaldehyde/frequent-questions-consumers-about-formaldehyde-standards-composite-wood-products-act

U.S. regulated composite wood and finished-good traceability. Not a blanket all-VOC or zero-emission certificate;no numeric emission limit or obsolete test-edition claim reproduced.

[T07] IKEA US - DANDERYD Dining table, oak veneer/white, article104.638.58

https://www.ikea.com/us/en/p/danderyd-dining-table-oak-veneer-white-10463858/

Named tabletop/core/steel construction and two-package example. External manufacturer illustration,not a NOVARMIA SKU,supply,warranty or price. Customer reviews and current price not used.

[T08] Sunbrella - Is Sunbrella fabric water resistant?

https://help.sunbrella.com/hc/en-us/articles/4405059680275-Is-Sunbrella-fabric-water-resistant

Manufacturer says fabric range includes water-resistant through waterproof. Brand statement alone cannot classify a specific fabric or complete cushion;no universal cushion behavior inferred.

[T09] Polyurethane Foam Association - Foam Performance

https://pfa.org/foam-performance/

Foam properties and the density/firmness distinction. No minimum foam grade,load,durability life or finished-seat test result adopted.

[T10] Oklahoma State University Extension;Salim Hiziroglu - Dimensional Changes in Wood, NREM-5009

https://extension.okstate.edu/fact-sheets/dimensional-changes-in-wood

Wood moisture exchange and directional dimensional change. General material science;no universal furniture moisture target or product movement value adopted.

Photo credits and evidence scope

Cover: George Group Foshan official furniture showroom image. Source page: https://georgegroupfoshan.com/george-group-foshan/ [G06]

Production: George Group Foshan official factory page, captioned furniture production. Source page: https://georgegroupfoshan.com/george-factory/ [G07]

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The four original diagrams show procurement relationships and illustrative arrangements. Numerical examples are explicitly assumed teaching inputs,not GEORGE model dimensions,customer records,test results or approved room/egress drawings.